

TRUMBULL LIBRARY BOARD OF TRUSTEES MINUTES

February 9, 2011

Trumbull Library

Members Present: Tara Liskov, Chair, James Cebulski, Vice Chair, Joan B. Hamill, John J. Lauria, Anthony Petitti

Members Absent: Arthur A. Kukla, Joseph Schlig, Jeannine Stauder, Mary Whatley

Also Present: Susan J. Horton, Library Director, Joanne Orenstein, Clerk

The meeting was called to order at 7:05pm by Chairwoman Liskov.

Public Session: None

Correspondence: A thank-you card was received from the Library Staff thanking the Board for their \$500 donation toward the Staff Holiday party at Tashua Knolls.

Diane Schwartz sent a thank-you for her cyclamen plant from the Board.

A request from the Trumbull Lions Club was no longer valid as the date had passed.

A request from the Jehovah's Witnesses' will be discussed under "New Business".

Kristine Miklus wrote asking that the Library host a mini-golf event again this year. Discussion was postponed until later in the meeting, under "New Business".

There was an e-mail from Don Watson of the Environmental Commission, a follow-up from the November meeting, regarding the parking lot. They are studying fundraising and grant options for the parking lot landscaping. Mr. Cebulski will report further on the parking lot, under "New Business".

Minutes: Ms. Liskov noted a correction needed to be made on the December 8th minutes under "Nominating Committee Report and Election" There were 2 "abstentions" and 1 "no" in addition to the 6 "yes" votes on the Slate of Officers. Mr. Lauria made a motion to accept the minutes as amended, Mr. Petitti seconded. **VOTE:** All in favor.

Director's Report: Ms. Horton reported that Eric Peterson is our new custodian, and he will begin on February 14th.

She and Louis Sheehy presented the Library's 2011-2012 budget requests to the First Selectman and Finance Director on January 11th. Mr. Herbst will submit his Budget to the Board of Finance on February 11th. Ms. Horton stated that the budget had not been released to the public.

She hoped that the new downloadable audio book service would begin in March.

The brochure template for One Book-One Town was presented. Even though the Planning Committee had secured the author, it was felt that her fee was too steep to justify the cost involved. Ms. Horton said she had the sense that the Town is more aware of this year's selection and there is a general interest in the program which will take place during March and April with 18 programs for various ages and interests.

Ms. Horton noted that she closed the Library four evenings in January due to weather. The Director has sole discretion to close the Library in bad weather conditions after 5 pm on weekdays and on weekends.

Treasurer's Report: Mr. Petitti reported that Account 802 – Equipment/Maintenance budget has been exhausted since the end of December. We have been advised by Town Hall that if the need arises, a transfer from another line item or a special appropriation can be requested. The Board funds received a major infusion from the Merwin Trust. In January, the Messick and Stern funds were rolled over.

Ms. Liskov, Mr. Petitti and Mr. Cebulski will meet to change the bank signatories this week.

Fairchild-Nichols Branch: Mr. Cebulski reported they had talked extensively about the audio book funding. The purpose of the Fairchild Trust is to encourage new areas of learning in the Library, and this technology is where things are heading. The Branch will house some of the audio book products.

New Business:

Miklus Mini-Golf Tournament: Ms. Liskov reported that the Library had accepted less money last year than originally agreed to for the purpose of good will. There were no problems at last year's event, and it was well-organized. The Board discussed allowing Ms. Miklus' doing it again.

Mr. Cebulski made a motion to host the Miklus Fund Mini Golf Event for a fee of \$500, on Sunday July 23rd or 30th. The Miklus Fund will be responsible for set-up and clean-up. They will also purchase liability insurance for the event. Mr. Lauria seconded the Motion. **VOTE:** All in favor.

Jehovah's Witness Request: Ms. Liskov reported the group had requested using the Community Room for a Talent Show in April. They would be charged the non-profit rate. The decision was tabled until Ms. Horton could get more details.

Parking Lot: Mr. Cebulski also received an e-mail from Don Watson – they have gotten donors for landscaping. Mr. Watson has met with John Marsilio and is helping with the engineering of the parking lot. Ms. Horton and Ms. Liskov agreed that in March the second round of patron fundraising will be done, dovetailing with the One Town/One Book events.

One Town/One Book: Programs were discussed. Refreshments will be served at some of the programs and discussions.

Technology Fund Request: Ms. Horton presented a request from Mr. Sheehy to create a Technology Fund from the General Memorial Fundraising Fund.

Mr. Cebulski made a motion to start a Technology Fund to be used for technology equipment replacement costs, using donations that have no specific expenditure requirements, in-house book sale proceeds and Channel 17 DVD sales. Mr. Petitti seconded the motion. **VOTE:** All in favor.

Adjournment: Mr. Lauria made a motion to adjourn, Mr. Petitti seconded.

VOTE: All in favor at 8:15pm.

Respectfully submitted,

Joanne Glasser Orenstein
Clerk

Approved:

Tara Liskov, Chairman
Trumbull Library Board of Trustees

The next meeting of the Trumbull Library Board of Trustees will be Wednesday, March 9th at 7pm.